

## PHASES / TASKS

### TASK 1

Initial meeting, identify all sites, GPS locations, antenna elevations, azimuths, antenna types and gains, and the verification of all frequencies of existing FCC authorizations. Research FCC licenses. **(Any license discrepancies must be addressed in order to proceed with the listed tasks. Fees and or charges for license modifications or frequency coordination are not included in this agreement.)**

Owners system drawings and other documentation will be reviewed as part of this process to determine the current status of the systems.

All agencies involved in these systems will be interviewed as directed by Brown County. All requests for items to be included in any new system design will be documented and reviewed before moving forward with the remaining tasks.

### TASK 2

Analyze existing systems infrastructure and make empirical measurements. Make system drawings if none are available.

### TASK 3

Investigate new system options and generate system designs.

### TASK 4

Identify additional sites as needed based upon the new system design.

### TASK 5

Meet with city and county officials to determine an action plan. Write a comprehensive Request for Proposal so that vendors can provide bids for the new systems as designed.

### TASK 6

Provide technical assistance to aid Brown County to determine if the submitted bids meet the RFP specifications and if the vendor can provide the support to carry the project to completion. Review all documents and drawings submitted by the vendor.

June 17, 2019  
(Exhibit #1)